

# **PPL Electric Utilities Corporation Default Service Procurement Plan**

## **Default Service RFP Process and Requirements**

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*Default Service  
Procurement Plan*

# Disclaimer

**Any statements herein describing or referring to documents and agreements are summaries only, and are **qualified in their entirety** by reference to such documents and agreements.**

▪ **The governing documents are:**

- the Commission’s Order dated December 17, 2020 related to PPL Electric’s Default Service Program in Docket No. P-2020-3019356
- Default Service RFP Rules
- Default Service Supplier Master Agreement (“Default Service SMA”)

Please see the RFP website for complete documentation

<http://www.ppldsp.com>

# Agenda

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- Scope of Presentation
- Overview of the RFP Process
- Product Design
- Qualifications and Bidding Process
- RFP Website

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# Scope of Presentation

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# Multi-Solicitation Process

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- **Full Requirements RFP** for load-following, full requirements products
- **Eight (8) solicitations** planned between April 2021 and October 2024
  - April 2021
  - October 2021
  - April 2022
  - October 2022
  - April 2023
  - October 2023
  - April 2024
  - October 2024

# RFP Elements are common across Solicitations

- This Presentation covers RFP requirements and process elements that are common across all Solicitations.
- Information specific to a given solicitation is provided separately at the start of each solicitation

Home Home > Default Service RFP > Documents

Background Information

Announcements

**Default Service RFP**

- RFP Results
- Documents ←

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## Documents

INFORMATION FOR GENERATION SUPPLIERS

### Load Following Full Requirements

- [RFP Process and Rules \(including Appendices\) \(.pdf\)](#)
  - [Addendum 1 \(.pdf\)](#)
  - [Addendum 2 \(.pdf\)](#)

## The Role of NERA

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- To ensure a transparent process, PPL Electric has retained NERA to continue its role as the independent third-party RFP Manager for the solicitations under DSP V
  
- NERA's role is:
  - to be the main point of contact with RFP Bidders
  - to ensure the RFP Process and Rules, as approved by the PUC, are followed
  - to ensure qualifications are evaluated equitably and fairly
  - to ensure conforming Bids
  - to evaluate and determine the lowest-cost combination of Bids based solely on price
  - to present the results to the PUC

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# Overview of the RFP Process

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# Default Service

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- A default service customer is a retail customer that does not purchase electric supply from an Electric Generation Supplier (EGS)
- As an Electric Distribution Company (or Default Service Provider), PPL Electric has the obligation to obtain supply for its default service customers
- The Residential Customer group's retail rates for default service supply will incorporate the prices of the Block Product procured

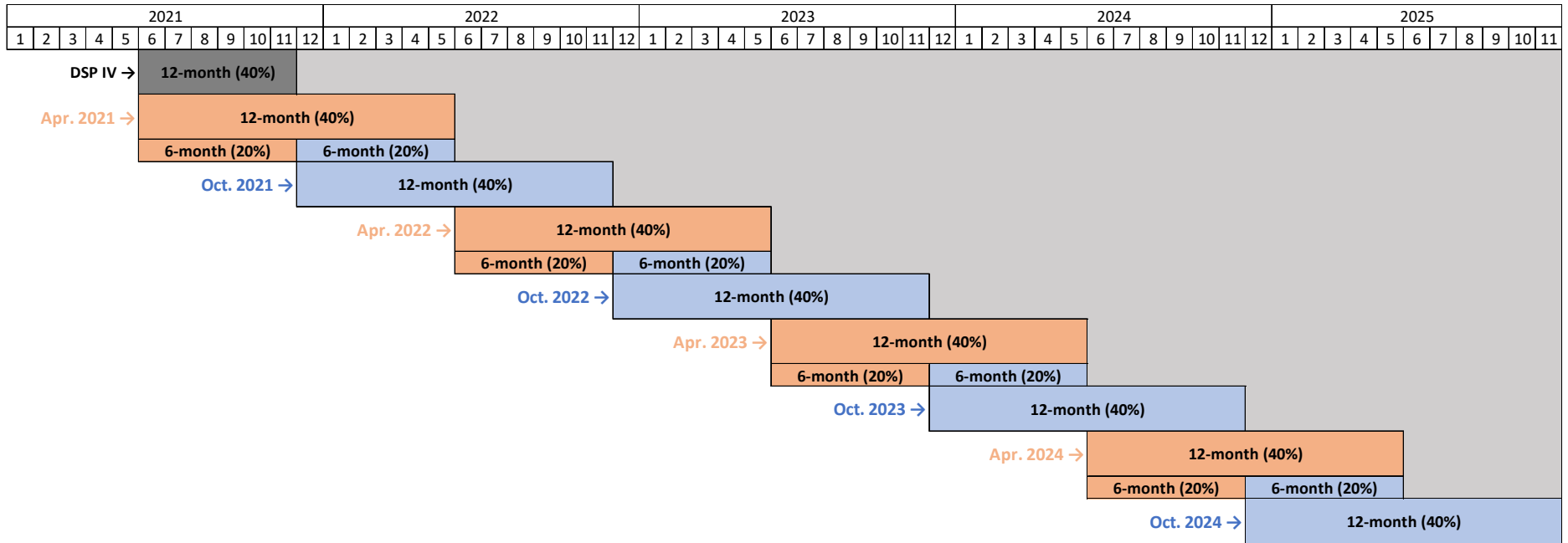
## Procurement Groups

- A “Customer Group” is a grouping of customers

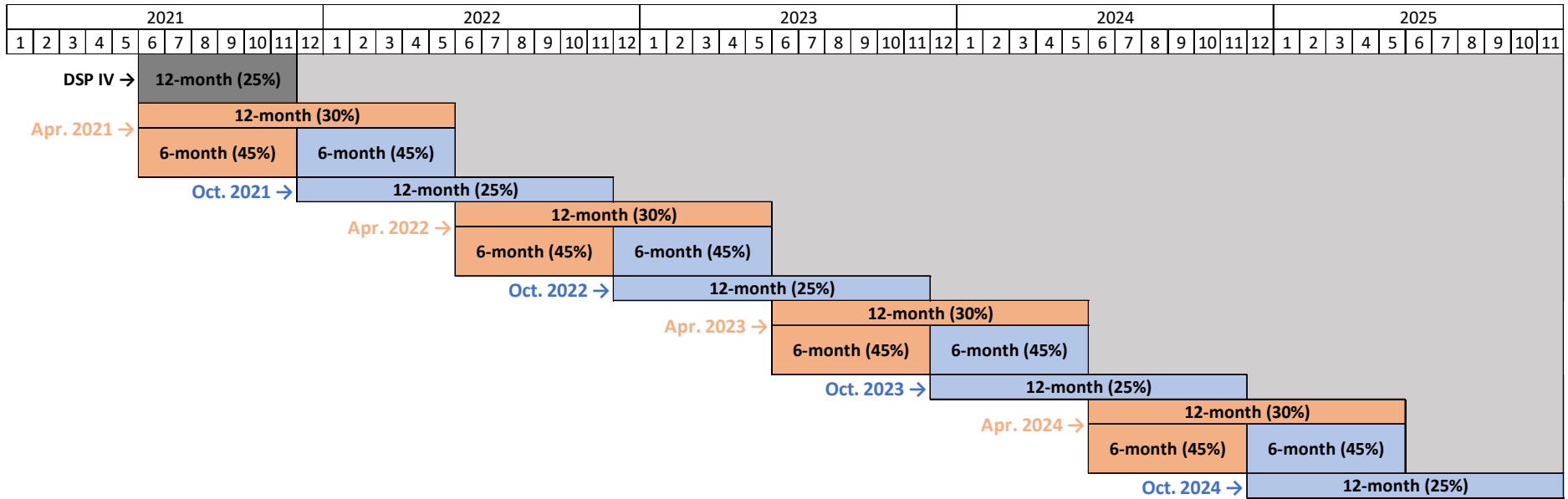
Group	Description	General Criteria
R	Residential	All Residential Customers
SC&I	Small Commercial and Industrial	< 100 kW annual peak demand
LC&I	Large Commercial and Industrial	≥ 100 kW annual peak demand

- Section 1.1.3 of the Full Requirements RFP Rules provides a full description of rate schedules within each Customer Group

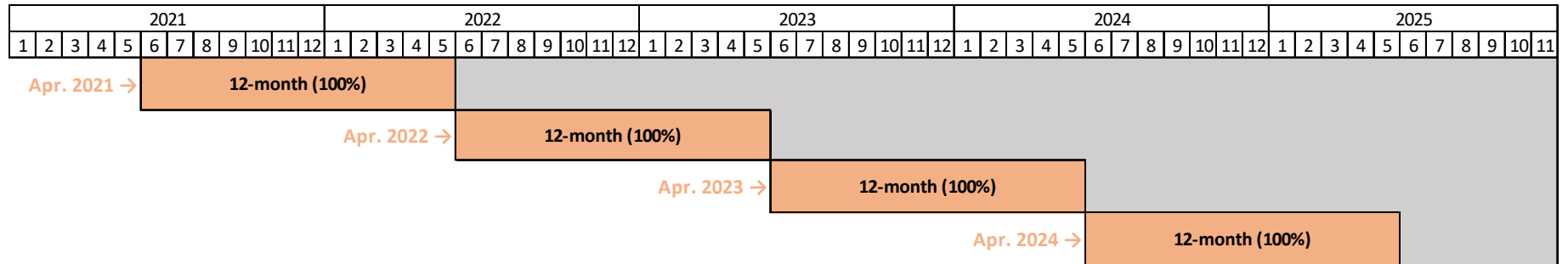
# DS Procurement Overview – Residential



# DS Procurement Overview – Small C&I



# DS Procurement Overview – Large C&I



# Solicitation is in Three Steps

## Step 1

- **Bidder Qualification**

- RFP Bidders submit qualification materials through online form
- Due Date: 12 pm (noon) EPT on **Bidder Qualifications Due Date\***

## Step 2

- **Bid Assurance Collateral (and SMA)**

- RFP Bidders submit financial guarantees and signed contracts
- Due Date: 12 pm (noon) EPT on **Bid Assurance Collateral/SMA Due Date\***

## Step 3

- **Bid Proposals**

- Qualified RFP Bidders submit Bids
- Due Date: 10 am – 12 pm EPT on **Bid Proposals Due Date\***

\* See RFP Calendar for exact dates: [www.ppldsp.com/calendar](http://www.ppldsp.com/calendar)

## PUC Review and Approval

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- The RFP Manager will submit a report to the PUC one business day after the Bid Proposal Due Date
- The PUC will issue a decision for all proposals no later than two business days after the Bid Proposal Due Date

## Rate Translation

- **Rates for default service customers are based on the bid prices from the RFPs. Specifically:**
  - Residential customers: rate is based on FR fixed price contracts, long-term Block Product, and AEC-only contracts from DSP V
  - Small C&I customers: rate is based on FR fixed price contracts and AEC-only contracts from DSP V
  - Large C&I customers: rate is based on FR spot market contracts and AEC-only contracts from DSP V
  
- **Additionally, the rate includes:**
  - Loss Factor Adjustments
  - Administrative costs
  - Gross Receipts Tax
  - Transmission Service Charge
  - State Tax Adjustment Surcharge (STAS)

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# Product Design

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# Suppliers Serve Percent of Load

## Supply is Full Requirements Service

- Full Requirements Service **includes** energy, capacity, ancillary services, certain transmission services, and other required products and services
- Full Requirements Service **excludes** certain non-market based transmission services and AECs
- ARRs are assigned to winning suppliers
- Delivery point: PPL\_RESID\_AGG

## Full Requirements Service is Load Following

- Supplier for a Group supplies a fixed percentage (a tranche) of default service load for that Group during the supply period
- Customers are free to switch out of, and back to, default service with appropriate notice to PPL Electric

# Payment to Suppliers depends on Fixed or Spot Products

## Residential and Small C&I (applicable to All Solicitations)

- Suppliers provide Full Requirements Service and are paid a fixed price (\$/MWh)

## Large C&I (applicable to April Solicitations)

- Suppliers provide the same Full Requirements Service and are paid based on:
  - energy priced at the PJM real-time spot market
  - capacity priced at RPM
  - ancillary services, congestion costs and supplier margin at fixed price (\$/MWh)

## Load is Residual Load

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- For Residential only, Full Requirements Load is reduced by NYPA Supply and Long-Term Block Supply
  - **NYPA Supply:** PPL Electric has a long-term contract with the Allegheny Electric Cooperative for capacity and energy from NYPA (“NYPA Supply”)
    - ➔ NYPA Contract and historical data available on RFP website
  - **Long-Term Block Supply:** PPL Electric bought long-term block supply through the DSB RFP (and associated capacity and ancillary services)
    - ➔ 50 MW from June 1, 2021 through November 30, 2021
    - ➔ 100 MW from December 1, 2021 through May 31, 2026
    - ➔ 50 MW from June 1, 2026 through November 30, 2026
- For Residential and Small C&I, Full Requirements Load will include Time-of-Use load

## Two Types of Load Caps

- Maximum number of tranches RFP Bidder can bid on is based on:
  - An **85%** solicitation load cap based on tranches in each solicitation
  - A **50%** aggregate load cap based on percent of default service load of a Customer Group an RFP Bidder can serve at any given point in time
    - ➔ Applies to both Residential and Small C&I
    - ➔ Limit on tranches bid in a given solicitation will take into account percentage of load associated with tranches won under prior **Full Requirements RFPs under DSP V**

# Default Service Supplier Master Agreement

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- Contract is standard and non-negotiable
- Contract is between supplier and PPL Electric
- RFP Bidder uploads partially executed Default Service SMA prior to Bid Submission
- Transaction Confirmation will specify product information for tranches won (e.g., price, delivery term, tranches won, etc.)

## Key Credit Provisions

- Credit Exposure is calculated based on:
  - Residential and Small C&I: **MtM Methodology** (App. B to Default Service SMA)
  - Large C&I\*: **\$75,000 per tranche**
- Performance Assurance requirements will depend on a credit evaluation
  - Unsecured credit may be granted based on the RFP Bidder's (or its Guarantor's) Tangible Net Worth and credit ratings
  - Exposure beyond unsecured credit (if any) must be met with cash or Performance Assurance LOC

\* Large C&I tranches are offered only in solicitations held in April each year

## Key Credit Provisions (cont.)

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- Single unsecured credit is granted for all SMAs, including
  - Default Service SMA in DSP V
  - DSB SMA in DSP V
- Exposures are netted across all SMAs
- One single guaranty is used for all SMAs
- Standard Guaranty and Performance Assurance LOC forms provided as Exhibits to contract

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# Qualifications and Bidding Process

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# Qualification Process is Online

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- **Bidder Qualifications process is completely online**
  - Provide required information
  - Upload supporting documents
  - Upload Appendices with signatures
- **Request an Account to receive:**
  - Login Credentials (you must request credentials for the Default Service RFP; you will only get access to the online form you request credentials for)
  - Instructions for completing and submitting the online form

# Requesting an Account: [www.ppldsp.com](http://www.ppldsp.com)

**ppl** PPL Electric Utilities

PPL Electric's Default Service Program

NERA ECONOMIC CONSULTING

Home > Qualification Form > Get Account for Qualification

## Get Account for Qualification

Fields marked with an \* are required

**Company \***

**Contact Name \***

**Contact Title**

**Phone Number \***

**Email \***

Please select the RFP(s) for which you would like an account:

Default Service

Alternative Energy Credits

Submit

**Announcements**

March 7, 2022  
REMINDER: Bidder Information Webcast on March 9

March 3, 2022  
REMINDER: Bidder Information Webcast on March 9

March 2, 2022  
POSTING: Updated Data Files

February 28, 2022  
ANNOUNCEMENT: Bidder Information Webcast on March 9

February 28, 2022  
ANNOUNCEMENT: RFP Documents Posted for April 2022 Solicitation; Qualifications due on March 21 (noon)

**The contact will soon receive:**

- Activation email with Username
- Addendum 2 to the RFP rules
- Deadline information

Indicate which RFP(s) you would like credentials for

Fill out required fields and click "SUBMIT"

# Logging In

The screenshot shows the PPL Electric's Default Service Program website. The header includes the PPL logo (PPL Electric Utilities) and the NERA logo (NERA ECONOMIC CONSULTING). The main navigation menu on the left lists: Home, Background Information, Announcements, Default Service RFP, Block Supply RFP, Alternative Energy Credits RFP, Calendar, Data, FAQs, Contact Us, Secure Bid Transfer, and Qualification Form. The main content area is titled 'Qualification Form' and contains the text: 'You must be logged in to access the online Qualification Form. If you have an account, please [log in here](#). If you do not have an account, please [get account here](#).' A red box highlights the 'log in here' link, with a red arrow pointing to it and the text 'Click "log in here"'. To the right, a 'Log In' form is shown with fields for 'Username' and 'Password', a 'Log In' button, and links for 'Forgot your password?' and 'Didn't receive account activation instructions?'. A red arrow points from the text 'Enter your login credentials on the login page' to the form fields. The date 'March 21 (noon)' is visible at the bottom right of the page.

# Downloading the RFP Appendices

RFP website: <http://www.ppldsp.com>

**ppl**  
PPL Electric Utilities

## PPL Electric's Default Service Program

Home > Default Service RFP > Documents

### Documents

INFORMATION FOR GENERATION SUPPLIERS

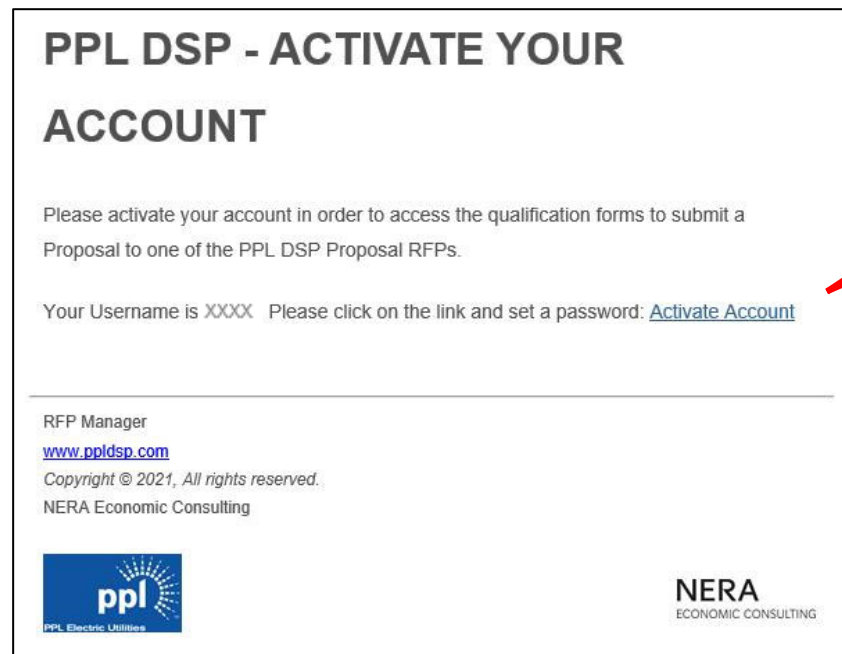
#### Load Following Full Requirements

- RFP Process and Rules (including Appendices) (.pdf)
  - Addendum 1 (.pdf)
  - Addendum 2 (.pdf)
- Appendix 1, Default Service Supplier Master Agreement (.docx)
  - Exhibit 2 (.docx)
  - Sample Exhibit 3 (.pdf)
  - Exhibit 4a (.docx)
  - Exhibit 4b (.docx)
  - Exhibit 5 (.docx)
- Appendix 3, Confidentiality Agreement (.docx)
- Appendix 4, PJM Qualification Certification Form (.docx)
- Appendix 5, FERC Authorization Certification Form (.docx)
- Appendix 6 Credit Authorization (.docx)
- Appendix 6b Confirmation of Credit and Financial Information (.docx)
- Appendix 7a, Bid Assurance Letter of Credit (Hard Copy) (.docx)
- Appendix 7b, Bid Assurance Letter of Credit (Electronic) (.docx)
- Appendix 8, Bid Proposal Spreadsheets
- Appendix 9, Binding Bid Agreement (.docx)

**Download applicable  
Appendices!**

# Login Credentials to Qualification Form

- After an account is requested, instructions to activate your account will be sent from PPL Secure Forms System to the email address entered for the account request. Your Username will be provided in this email. Click on the “Activate Account” link and set a password to activate your account.



Click on “Activate Account”

**Note!** If you have not already received instructions to activate your account, please request an account for the RFP(s) you are interested in.

# Step 1: Submit the Qualification Form

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**Due Date: 12 pm (noon) EPT on Bidder Qualifications Due Date**

## **Required in the Qualification Form:**

1. Expression of Interest
  2. Confidentiality Agreement
  3. PJM and FERC Qualifications
  4. Credit Application and Financial Information
  5. Binding Bid Agreement
- 

## **Optional in the Qualification Form:**

6. Designation of Additional Representatives
7. Proposed Modifications to Bid Assurance LOC (hardcopy or electronic)
8. Proposed Modifications to Performance Assurance LOC (hardcopy or electronic) and Guaranty

# Sections in Qualification Form

- **Section 1: Expression of Interest Form**
  - Asks for basic contact information of the RFP Bidder and representative
  - Allows RFP Bidder to designate additional representatives (optional)
- **Section 2: Confidentiality Agreement**
  - Protects information that is confidential, proprietary, or generally not available to the public
  - Executed by RFP Bidder and PPL Electric and protects both
- **Section 3: PJM Qualification and FERC Authorization Certification**
  - **PJM Qualification Certification:** Certifies that RFP Bidder's qualification as a market buyer and seller (and ability to secure generation or otherwise obtain and deliver electricity in PJM through compliance with applicable PJM requirements)
  - **FERC Authorization Certification:** Certifies that RFP Bidder is authorized to sell energy, capacity and ancillary services at market-based rates

## Sections in Qualification Form (cont.)

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### ■ Section 4: Credit Application

- Applicant (RFP Bidder or Guarantor) is required to provide:
  - ➔ Information for credit contact
  - ➔ Most recent SEC 10-Q or 10-K
  - ➔ Credit ratings and supporting documentation
  - ➔ Credit Authorization
- Appendix 6 Credit Authorization **must be signed by the Guarantor** if relying on the creditworthiness of Guarantor
- RFP Bidder may indicate it is not requesting unsecured credit under the Default Service SMA
- RFP Bidder relying on Foreign Guarantor may provide draft documents required under the Default Service SMA for review in RFP process

## Sections in Qualification Form (cont.)

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- **Section 5: Binding Bid Agreement**
  - Bid Proposals Constitute **Firm Offers to Supply**
  - RFP Bidder certifies:
    - ➔ Bound by the prices submitted in the Bid Proposals
    - ➔ Independent bidding
    - ➔ No knowledge of others' Bids
    - ➔ No disclosure of information related to the RFP Process or the Bidder's Proposal prior to the PUC decision
  
- **Section 6: Justification of Omissions (optional)**
  - Allows RFP Bidders to explain any omissions if the RFP Bidder was unable to provide all documents or information required with the Qualification Form
  - Allows RFP Bidders to upload optional documents such as proposed modifications to credit instruments

# Abbreviated Process for RFP Bidder Qualified for Previous Solicitation

**Due Date: 12 pm (noon) EPT on Bidder Qualifications Due Date**

## Required in the Qualification Form:

- ✓ ~~Expression of Interest~~
- ✓ ~~Confidentiality Agreement~~
- ✓ ~~PJM and FERC Qualifications~~
- 1. Provide contact information
- 2. Credit Application and Financial Information
- 3. Binding Bid Agreement

Resubmit Appendix 6 or  
Refresh using Appendix 6b

Resubmit

## Optional in the Qualification Form:

- 4. Designation of Additional Representatives
- 5. Proposed Modifications to Bid Assurance LOC (hardcopy or electronic)
- 6. Proposed Modifications to Performance Assurance LOC (hardcopy or electronic) and Guaranty

## Confirmation of Credit and Financial Information

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- Appendix 6b Confirmation of Credit and Financial Information may **only be used by previously qualified Bidders** in prior Full Requirements solicitations under DSP V
- Applicants may submit Appendix 6b if:
  - All previously submitted credit and financial information are current and do not require an update

**OR**

  - Applicant is only updating credit ratings support documentation and/or financial statements, and all other previously submitted credit and financial information remain unchanged
- Applicants can review their most recent financial information submitted upon request and update if necessary

# Optional! Modifications to Credit Instruments

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- RFP Bidders may propose non-substantive and clarifying modifications to the hardcopy and electronic LOCs
- RFP Bidders submit proposed modifications in MS Word redline as Additional Upload(s) in the **Justification of Omissions Section of the Qualification Form**
- The acceptability of such proposed modifications will be at PPL Electric's sole discretion, and such acceptability will be communicated to the applicant no later than **forty-eight hours before the Cure Deficiency Deadline**
- A list of all acceptable modifications to the credit instruments will be posted to RFP website **no later than seven business days before the Bid Proposal Due Date**

# Qualification Form Review Process

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- The RFP Manager reviews the submission only after you hit “Submit”
- During the review, RFP Bidder’s **account will be locked**
- RFP Manager performs initial evaluation generally on the same day or by next business day
  - Deficiency or complete notice sent by email
  - Evaluates additional materials as needed
- Once RFP Bidder receives a notice from the RFP Manager regarding the status of the Qualification Form, the account will be unlocked
  - If the Qualification Form is complete and the RFP Manager requires no additional information, the account will remain locked

# RFP Bidders Will Have Time to Cure Deficiencies

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- RFP Bidders are encouraged to **submit materials early** to maximize time to resolve deficiencies and provide any necessary additional information
- Deficiency notices will specify **deadline** for RFP Bidder to respond
  - RFP Bidder must respond by 6PM EPT on the second business day for first deficiency notice
  - RFP Bidder must respond by deadline specified in subsequent deficiency notice if additional information is required
- RFP Bidder that fails to remedy deficiencies by the deadline specified in the deficiency notice will not qualify for the solicitation

# Step 2: Submit Bid Assurance Collateral and Default Service SMA

**Due Date: 12 pm (noon) EPT on Bid Assurance Collateral and SMA Due Date**

## 1. Online Form, including SMA upload

- Indicate whether you are providing **Cash** or **Letter of Credit** as a form of Bid Assurance Collateral
- Upload Default Service SMA (if necessary)

## 2. Bid Assurance Collateral

- Cash: wire transfer instructions provided if you elect Cash on the online form
- Letter of Credit
  - If Electronic (Appendix 7b), must be emailed to [PPLELECTRIC\\_BIDLC@PPLWEB.COM](mailto:PPLELECTRIC_BIDLC@PPLWEB.COM)
  - If Hardcopy (Appendix 7a), must be delivered to:  
PPL Electric Utilities Corporation  
827 HAUSMAN RD., 1ST FLOOR  
Allentown, PA 18104  
Attn: PPL Electric Energy Procurement Team

## Bid Assurance Collateral

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- Bid Assurance Collateral
  - **\$500,000** per tranche
  - in the form of a **letter of credit** or **cash**
- Wire transfer instructions available upon request or provided in the online form if the RFP Bidder selects cash
- Standard forms of LOC are available on the RFP website:
  - Two forms: one form allows for **hardcopy delivery** and the other allows for **electronic issuance and presentation** of documents
  - Use only standard form or with acceptable modifications
  - Early submission provides time to deal with corrections
  - Final list of acceptable modifications will be posted **no later than seven business days before the Bid Proposal Due Date**

## Pre-Signed Default Service SMA

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- Existing SMAs under DSP IV or earlier will **not be accepted** for use
- **One signed copy of the entire Default Service SMA** must be received **by upload to the RFP website**, including the Form of Notice filled in with the appropriate contact information
- RFP Bidders that have previously submitted the Default Service SMA in DSP V do not need to do so again, but are **responsible for providing any updates**

## Step 3: Submit Bid Proposals

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- Bid Proposal Due Date
  - **10 AM – 12 PM (noon) EPT on Bid Proposal Due Date**
- One **Bid Proposal Spreadsheet** for each Product
  - Different spreadsheets for RES, SC&I and LC&I products
  - All shaded cells on Spreadsheet must be completed
- Bid Proposal Spreadsheets **must be submitted online by Secure Bid Transfer**
- RFP Manager Team will endeavor to call back within 60 minutes to confirm receipt
  - For each Product, only last submitted spreadsheet counts

## Bids are for Total Tranches

- All prices must be entered for a given number of Total Tranches Supplied:

Total Tranches Supplied	Bid Assurance Collateral Amount	Price (\$/MWh)
1	\$500,000	\$75.25
2	\$1,000,000	\$75.50
3	\$1,500,000	\$75.75
4	\$2,000,000	X
5	\$2,500,000	X

If RFP Bidder does not wish to supply a price, an X must be entered

1 tranche for \$75.25/MWh  
 2 tranches for \$75.50/MWh  
 3 tranches for \$75.75/MWh  
 No Bid  
 No Bid

- If the RFP Bidder does not wish to bid for more than 3 tranches, an **“X” must be entered** for the price for 4 Total Tranches Supplied and all subsequent Total Tranches Supplied.

## Bids Submitted Online

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- Bid Proposal Spreadsheet(s) submitted **online by secure bid transfer** to secure server
- Required **password** will be sent with Notification of Qualification
- If a Bid Proposal Spreadsheet is submitted more than once for a Product, **only the last submitted** Bid Proposal Spreadsheet will be evaluated and the earlier submissions will be considered void

# What Happens if Bid Assurance Collateral is Insufficient ?

- Bids will be **modified** if Bid Assurance Collateral is insufficient
- The RFP Manager will:
  - Determine the greatest number of whole tranches that the amount of the Bid Assurance Collateral is sufficient to support;
  - Remove unsupported tranches; first from product where there is the most competition, as measured by the ratio of the tranches bid to the number of tranches needed

**By submitting a Bid Proposal, RFP Bidder is authorizing the RFP Manager to modify Bid Proposal documents in this manner**

## Solicitation Load Cap Enforced

- The RFP Manager will enforce the Solicitation Load Cap first and then the Aggregate Load Cap
- Bids will be modified if sum of maximum number of tranches offered for Product(s) in a Customer Group exceeds the Solicitation Load Cap
- The RFP Manager will:
  - Determine the greatest number of whole tranches that RFP Bidder is allowed to bid without violating Solicitation Load Cap
  - Remove tranches first from product where there is the most competition, as measured by the ratio of the tranches bid to the number of tranches needed

**By submitting a Bid Proposal, RFP Bidder is authorizing the RFP Manager to modify Bid Proposal documents in this manner**

## Aggregate Load Cap Enforced in this Solicitation

For each of Residential and Small C&I Groups:

- Bids will be modified if sum of the following exceeds 50% of default service load at any point during June 1, 2021 – May 31, 2025:
  - (i) % of Full Requirements default service load associated with tranches bid across products in a Customer Group
  - (ii) % of Full Requirements default service load the RFP Bidder currently serves for such Customer Group under **DSP V**
- RFP Manager will remove tranches first from product where there is the most competition, as measured by the ratio of the tranches bid to the number of tranches needed

**By submitting a Bid Proposal, RFP Bidder is authorizing the RFP Manager to modify Bid Proposal documents in this manner**

## Bids Evaluated on Price-Only Basis

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- For each Product, the RFP Manager considers all combinations of Bids that fill needed tranches
- For each combination, the RFP Manager will calculate a Combination Average Price (“CAP”)
- The winning Bids will be those in the combination with the lowest CAP

## Example of Bid Evaluation

Example: There are only two RFP Bidders and 3 needed tranches

Bidder A		Bidder B		Bidder A	Bidder B	CAP
Tranches	Price	Tranches	Price			
1	\$75.00	1	\$75.50	0	3	\$76.75
2	\$76.00	2	\$75.75	1	2	\$75.50
3	\$76.50	3	\$76.75	2	1	\$75.83
				3	0	\$76.50

- The winning combination is when Bidder A supplies 1 tranche and Bidder B supplies 2 tranches
- Bidder A receives a price of \$75.00/MWh for 1 tranche
- Bidder B receives a price of \$75.75/MWh for 2 tranches

# Practice and Training

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- Guide to submission of Bid Proposal Spreadsheets will be available on the RFP website
- Qualified Bidders will have opportunity to practice the bid submission process
  - Participation information will be distributed on or prior to the Qualified Bidders Notified Date

# Technical Difficulties

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- If an RFP Bidder experiences technical difficulties, the RFP Bidder should email the PPL Electric RFP Manager at:  
**PPL-Procurement@NERA.com**
  - PPL Electric RFP Manager will find an alternative method to ensure that all RFP Bidders who wish to submit Bids may do so
  - **RFP Bidders should use this backup method only in an emergency**
  - Bids submitted in this manner will not be disadvantaged, but Bids must still be submitted by the deadline

## Post-Auction Activities

- RFP Manager submits results to PUC **the Business Day after Bid Proposals Due Date**
- The PUC will issue its decision no later than **the second Business Day after Bid Proposals Due Date**
  - If results are accepted, PPL Electric will email a partially executed Transaction Confirmation and fully executed Default Service SMA to winning RFP Bidders **on the same business day** (or next business day if PUC does not act)
- **By 2 p.m. on the second business day after receipt**, RFP Bidder emails PPL Electric the fully executed Transaction Confirmation(s)
  - Bid Assurance Collateral may be forfeited for failure to execute Transaction Confirmation(s) in timely manner
- **Upon Receipt of fully executed Transaction Confirmation(s):**
  - PPL Electric will return Bid Assurance Collateral

## The PJM Short Name & DOA

- Suppliers create **PJM eSuite Short Names** for each contract type
  - PPL Electric will communicate what Short Names must be created
  - Supplier is responsible to submit all paperwork with PJM to create the Short Name
  - Once created, supplier must notify PPL Electric that the Short Name is established and available for use
  - **Note!** RFP Bidders do **not** need to provide executed PJM Declaration of Authority (DOA) prior to bid submission: PJM DOA will be executed by new winning suppliers and PPL Electric **after** Short Names are set up

All questions, comments or corrections should be promptly communicated to PPL Electric

# PJM InSchedule Application

- PPL Electric will **enter winning supplier contracts into the PJM inSchedule** application after execution of transaction confirmation
  - PPL Electric notifies suppliers when contracts are available for review and approval
  - Suppliers are required to review and approve contracts entered into the PJM system that match the terms and conditions of the underlying supply contracts
- Once contracts are approved, PPL Electric will **update and/or add any required Billing Line Items (BLI's)** into the PJM BLI application
  - PPL Electric notifies suppliers when BLIs are available for review
  - Suppliers review and approve all BLIs entered into the PJM system

**All questions, comments or corrections should be promptly communicated to PPL Electric**

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# RFP website

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- **Register for our Mailing List**
  - If you have updated contact information, please email us at [PPL-Procurement@nera.com](mailto:PPL-Procurement@nera.com)
- **Receive emails and updates**

The screenshot shows the PPL Electric's Default Service Program website. The header includes the PPL logo and the text "PPL Electric's Default Service Program". The breadcrumb trail is "Home > Contact Us > Register for our Mailing List". The main heading is "Register for our Mailing List". A note states "Fields marked with an \* are required". The form contains the following fields: Name \*, Company \*, Title, Email \*, Phone \*, and Alt. Phone. A "Submit" button is located at the bottom of the form. In the left navigation menu, the "Contact Us" section is expanded, and the "Register" link is highlighted with a red box.

# Data and Documents Provided on RFP website

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- **All documents required for Participation:**

- Default Service RFP Rules and Addendums
- Default Service SMA and sample Exhibits
- Credit instruments
- Bid Proposal Spreadsheets
- Training materials

- **Data:**

- Historical Load Data
- Default Service Load Data
- Billed Sales & Counts
- NYPA Supply Data and NYPA Contract
- PJM Deration Factors
- Daily ICAP & NITS Tag Data
- Capacity and NSPL Data

# Submit Questions Through the RFP Website

**ppl**  
PPL Electric Utilities

## PPL Electric's Default Service Program

Home [Home > Contact Us > Ask-a-Question](#)

### Ask-a-Question

Fields marked with an \* are required

**Name \***

**Company \***

**Phone**

**Email \***

**Question \***

**Fill out required fields and click "SUBMIT"**

- Home
- Background Information
- Announcements
- Default Service RFP
- Block Supply RFP
- Alternative Energy Credits RFP
- Calendar
- Data
- FAQs
- Contact Us**
  - Register
  - Ask-a-Question**
  - RSVP for Webcast
- File Transfer
- Qualification Form

All questions and answers are posted to the FAQ section of the RFP website without revealing the asking party

# PPL Electric RFP Manager

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<http://www.ppldsp.com/contact-us/>

[PPL-Procurement@nera.com](mailto:PPL-Procurement@nera.com)