

# **Illinois Power Agency**

## **Spring 2017 Procurement Events:**

### **AIC, ComEd and MEC**

## **Utility Distributed Generation (DG) RFP**

**Bidder Information Webcast**  
**Monday, March 27, 2017**

**Anthony Star, Illinois Power Agency**

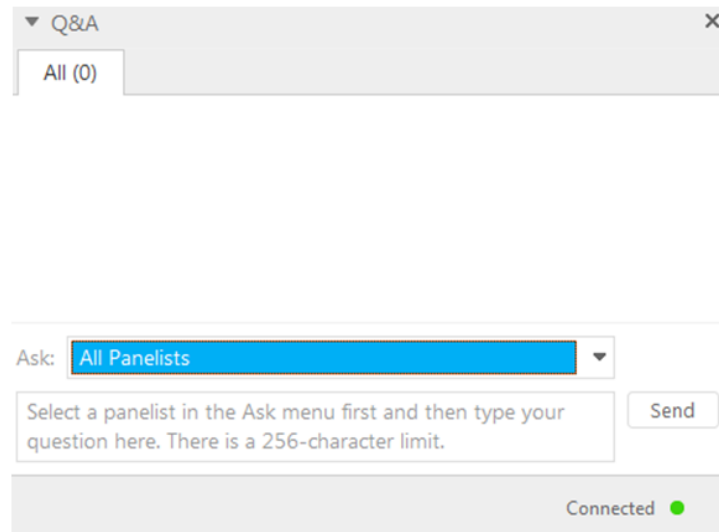
**Benjamin Chee, NERA**

**Chantale LaCasse, NERA**



# Questions?

To submit questions to the presenters, please **locate the “Q&A” on the right hand side of your screen**, and select “All Panelists” in the “Ask” box; type in your question and click “Send” to submit your question



The screenshot shows a Q&A interface. At the top, there is a dropdown menu labeled 'Q&A' with a close button 'x'. Below it, there is a button labeled 'All (0)'. In the center, there is an 'Ask:' label followed by a dropdown menu with 'All Panelists' selected. Below the dropdown menu, there is a text input field with the placeholder text 'Select a panelist in the Ask menu first and then type your question here. There is a 256-character limit.' To the right of the text input field is a 'Send' button. At the bottom right, there is a 'Connected' status indicator with a green dot.

Presentation Materials and Q&As will be posted to

[www.ipa-energyrfp.com](http://www.ipa-energyrfp.com)

# Agenda

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- Overview
- Supplier Contracts
- The RFP Process
- Bids and Bid Forms

# 2017 IPA Renewables Procurements

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- Two Distributed Generation Procurements
  - ◆ Part of the Agency's 2017 Procurement Plan
    - April 2017
    - October 2017
- Initial Forward Procurement
  - ◆ Pursuant to Public Act 99-0906 (the Future Energy Jobs Act), conducted outside of a Procurement Plan
    - 1 Million RECs each from utility-scale wind, and utility-scale/brownfield solar
    - Wind and first round of solar scheduled for August; subsequent rounds for solar to be announced at a later date (to be completed by May 31, 2018)
  - ◆ Workshop scheduled for May 10<sup>th</sup> in Chicago

# Long-Term Renewable Resources Procurement Plan

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- IPA developing Plan for future renewables procurements
  - ◆ Adjustable block programs for DG and community solar
  - ◆ Illinois Solar for All Program for additional incentives for low-income households and communities
  - ◆ Additional procurements to be determined to meet annual RPS goals
- Draft plan must be released for public comment by the end of September; IPA hopes to release draft in August
- Stakeholders can participate in workshops, provide feedback on draft Plan, and participate in Plan approval process at the Illinois Commerce Commission
- ICC approval of Plan expected in early 2018
- IPA will hire program administrators for Adjustable Block and Illinois Solar for All programs
- Programs expected to launch mid-year 2018

# Long-Term Plan Workshops

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- IPA will hold workshops:
  - ◆ May 17, Chicago
    - Overview of the Plan
    - Adjustable Block Programs
  - ◆ May 18, Chicago
    - Community Solar
    - Illinois Solar for All Programs
  - ◆ May 24, Springfield
    - Programs for Rural Communities
  
- After the workshops, the IPA will issue follow-up questions to stakeholders to solicit written comments
  
- Workshop announcement available at [www.illinois.gov/ipa](http://www.illinois.gov/ipa)

# Overview

# Regulatory Filings by the IPA

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- On **September 27, 2016** the Illinois Power Agency (“IPA”) filed its Procurement Plan
- The Illinois Commerce Commission (“ICC”) issued its Order with regards to the Procurement Plan on December 13, 2016
- Procurement events in 2017 include procurement of **RECs from Distributed Generation**
- The IPA retained **NERA to serve as Procurement Administrator** for these procurement events

# Spring 2017 DG RFP is 1 of 2 Procurement Events

<b>Spring 2017 and Fall 2017 Procurement Events</b>	
<b>Prelim. Budget</b>	<b>\$46,538,119 (over 5 years)</b>
<b>Target</b>	<b>27,702 RECs per year</b>

<b>Spring &amp; Fall 2017</b>			<b>Spring 2017</b>
<b>Company</b>	<b>Target per year</b>	<b>Prelim. Budget</b>	
<b>AIC</b>	<b>7,040 RECs</b>	<b>\$ 14,300,040</b>	<b>70%</b>
<b>ComEd</b>	<b>20,138 RECs</b>	<b>\$ 29,266,989</b>	<b>70%</b>
<b>MEC</b>	<b>524 RECs</b>	<b>\$ 2,971,090</b>	<b>100%</b>

# RECs from Distributed Generation

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- **RECs** must be from Distributed Renewable Energy Generation Devices located in Illinois
- **Technologies include:** wind, solar thermal, solar PV, biodiesel, crops and unadulterated organic waste biomass, tree waste, and hydropower that does not involve new construction or significant expansion of hydropower dams
- Interconnected at the **distributed system level** in Illinois
- Located on the **customer side** of electric meter
- **Max. 2,000 kW** (DC rating) nameplate capacity

# Two Types of Products

- Bidders cannot choose **AIC, ComEd or MEC**
  - Bidders must be willing to sign all three supplier contracts!

<b>RECs from systems of the Small Size Class</b>	<b>&lt; 25 kW (DC rating)</b>
	<b>identified systems and/or forecast quantity</b>
<b>RECs from systems of the Large Size Class</b>	<b>25 – 2,000 kW (DC rating)</b>
	<b>identified systems only</b>
<b>Min. Bid</b>	<b>1 MW (identified system(s) and forecast quantity combined)</b>

# Annual Quantity based on System Size and Capacity Factor

Technology	Standard Capacity Factor
Wind (<25kW)	11.00 %
Wind (25kW – 2,000kW)	16.00 %
<b>Solar Thermal / PV (fixed mount)</b>	<b>14.38 %</b>
<b>Solar PV (tracking)</b>	<b>17.00 %</b>
<b>Biodiesel, Biomass</b>	<b>47.74 %</b>
<b>Hydro</b>	<b>31.06 %</b>
<b>Forecast Quantity</b>	<b>14.38 %</b>

To determine the capacity associated with Forecast Quantity RECs, the Procurement Administrator will use a capacity factor of 14.38%

# What are Forecast RECs?

**RECs from systems not yet identified through DG RFP**

**systems subsequently identified must be in Small Size Class**

**system(s) identified**

**No later than Jan. 28, 2018**

**Initial Meter Read Date**

**No later than Feb. 28, 2019**

- RECs from these systems are eligible for transfer and payment only after systems are confirmed by IPA for inclusion in contract (not when systems are identified)
- IPA confirms systems for inclusion between Jan 28, 2018 and Feb 28, 2018

# Annual Quantity based on System Size and Capacity Factor

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Example 1: Converting System Size to RECs

**Existing Solar PV (fixed mount) system of 39 kW**

$$\begin{aligned}\text{Annual Quantity} &= (39/1000) \times 8760 \times 14.38\% \\ &= 49 \text{ RECs}\end{aligned}$$

$$\text{Contract Quantity} = 49 \times 5 = 245 \text{ RECs}$$

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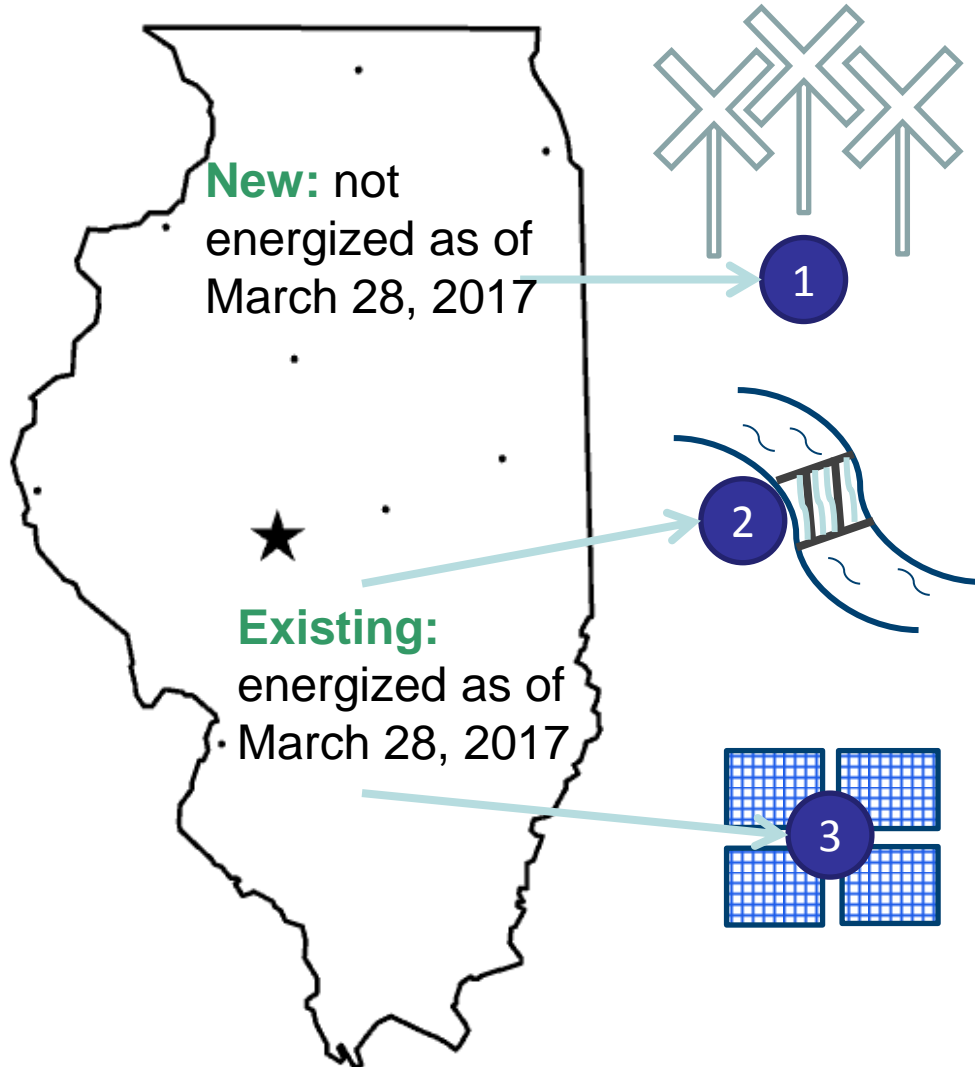
Example 2: Converting Forecast Quantity to kW

**Forecast Quantity bid of 500 RECs (Annual Volume)**

$$\begin{aligned}\text{Capacity} &= (500 \div 14.38\% \div 8760) \times 1000 \\ &= 396.92 \text{ kW}^*\end{aligned}$$

\*This capacity will be used towards calculating total Block size.

# Bidder identifies REC-producing systems and/or a Forecast Quantity



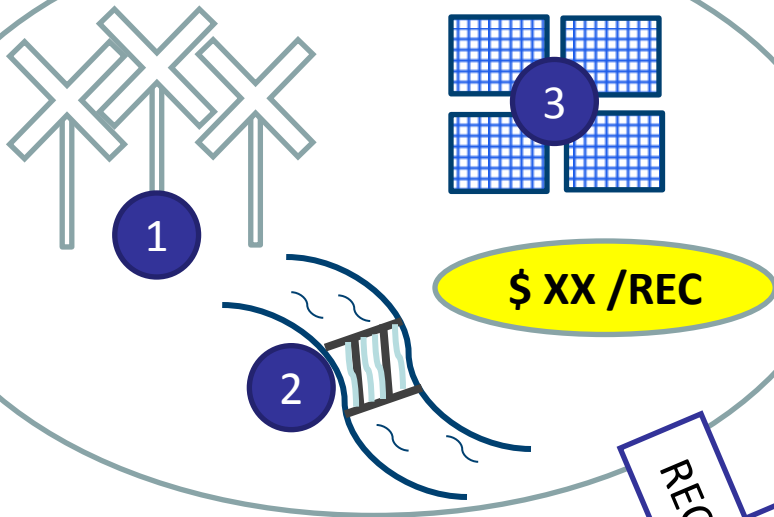
## Winning Systems

System	Size	RECs
1	Small	40 @ \$50.02
2	Large	40 @ \$40.02
3	Large	50 @ \$40.02
4...		

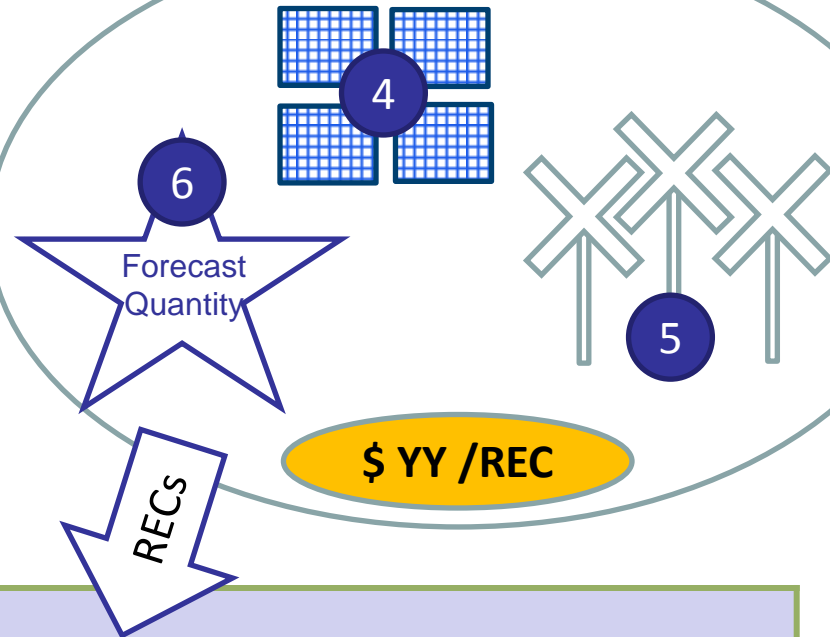
Systems that are identified with winning Bids will be the systems that RECs can come from or systems subsequently identified from Forecast Quantity award

# Delivery is on a Portfolio Basis

**Portfolio:  
Large (25 -2000 kW)**



**Portfolio:  
Small (< 25 kW)**



**Delivery Year 1**

**Delivery Year 2**

**Delivery Year 3**

**Delivery Year 4**

**Delivery Year 5**

Delivery of RECs is on a portfolio basis to meet the Maximum Annual Quantity in each Delivery Year and not on a system-by-system basis

# Proposal Submission Process is Online

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- **Part 1:** respond to qualification standards; identify systems and any forecast quantity
- **Part 2:** provide remaining system information; make certifications; provide Letter of Credit

## Part 1 Proposal (March 28 – April 5)

- **Online:** provide information using online P1 form
- **Online:** upload completed Inserts
- **Online:** upload required supporting documents
- **Send to IPA:** Bid Participation Fee

## Part 2 Proposal (April 13 – April 20)

- **Online:** provide information using online P2 form
- **Online:** upload completed Inserts
- **Send to IPA:** Letter of Credit

# Bid Submission and Evaluation

## Bid Submission

- ❑ Use Excel spreadsheet provided to enter Bids
- ❑ Transfer spreadsheet through a secure file transfer interface
- ❑ **Optional!** Encrypt Bid Forms for additional security

## Bid Evaluation

- ❑ The evaluation considers only Bids that meet or beat benchmarks
- ❑ Bids selected in price order
- ❑ If possible, 50% of RECs procured to come from systems < 25 kW

Excel spreadsheet is customized for each Bidder with system information and any qualified forecast quantity

# Bid Participation Fee

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- **Bid Participation Fee of \$500** is required for Bidders that have not paid this fee in 2017
  - Bidders that paid Bid Participation Fee for the STP RFP in 2017 do not need to submit additional payment
- Bid Participation Fee is due to the IPA on the Part 1 Date
- Two methods of payment:
  - ♦ **Check made payable to the Illinois Power Agency**
  - ♦ **E-Check through: <https://www.epayillinois.com>**
- For a complete set of instructions, email us at: **[Illinois-RFP@nera.com](mailto:Illinois-RFP@nera.com)**

# Supplier Fee

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- Supplier Fee paid by winning Bidders only
- Payment methods are similar
- Bidders pay the Supplier Fee to the IPA within seven (7) business days of ICC decision
- **Supplier Fee will not exceed:**
  - **\$3.00** per REC
- **Final Supplier Fee** to be announced when Part 2 Proposals are due

# Supplier Contracts

# Disclaimer

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- Any statements herein or made on the call describing or referring to the agreements are summaries only and are qualified in their entirety by the agreements
- The governing agreements are those posted on **March 24** and Bidders bear full responsibility for reviewing and understanding such agreements

# Master REC Agreements: Basics

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- A separate contract for each of AIC, ComEd and MEC
- Each contract is standard and **non-negotiable**
- Bidders **must accept terms** of all supplier contracts prior to bidding
- Bidders will execute the applicable supplier contracts and related documents after the ICC decision
- For each of AIC, ComEd and MEC, each Bidder will sign at most one contract with the utility
- **Bidders must be willing to sign all three contracts**
  - ◆ Bidders do NOT get to choose

# Main Features (All REC Agreements)

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## ■ Standard REC

- ◆ includes all Environmental Attributes from generation
- ◆ from distributed renewable energy generation devices

## ■ Vintage

- ◆ All RECs must be generated within 12 months of date of transfer

## ■ Tracking System

- ◆ transfer RECs to Buyer's GATS or M-RETS account
- ◆ RECs must be in unretired state

## ■ Transaction Details

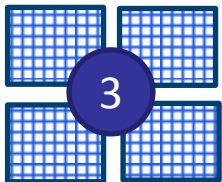
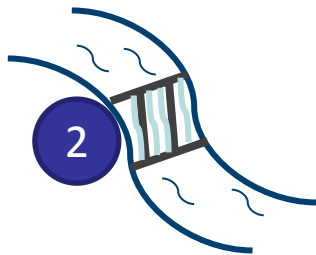
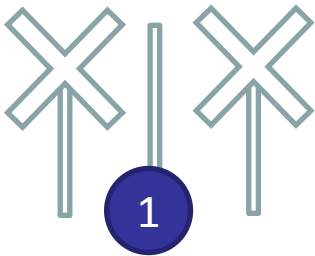
- ◆ **AIC and MEC**: quantity and pricing details provided in Table 1 of contract
- ◆ **ComEd**: quantity and pricing details provided in Confirmation





# Contract Allows for 5 Full Years of Delivery

Delivery Year 1	Delivery Year 2	Delivery Year 3	Delivery Year 4	Delivery Year 5	Delivery Year 6	Delivery Year 7
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## Example

Seller delivers first REC from:

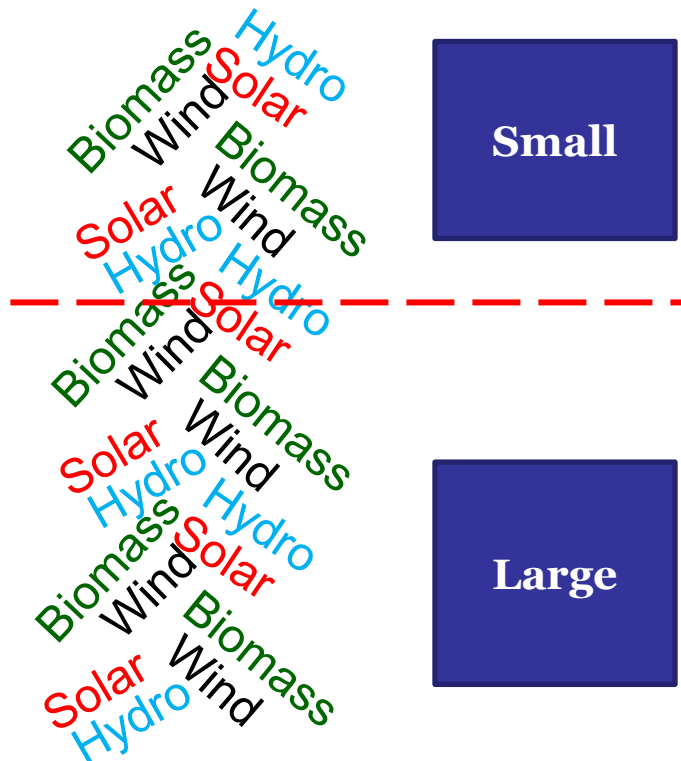
- System 1 on July 15, 2017
- System 2 on September 10, 2018
- System 3 on June 1, 2019

Contract Term ends May 31, 2024:

- 5 years after initial REC delivery of System 3

**Latest Possible Contract End Date: August 31, 2024**

# Excess RECs will Rollover if Delivered



- For a Delivery Year, Seller is paid up to max. annual quantity
- Any excess RECs in portfolio (beyond max. annual quantity):
  - May be sold elsewhere
  - Eligible for payment in next Delivery Year (Roll over)
- Seller paid at most the max. contract quantity during term

# **The RFP Process**

# Calendar

20-March	21-March	22-March	23-March	24-March
				Applicable supplier contracts posted in final form
27-March	28-March	29-March	30-March	31-March
RFP Posted Webcast	PART 1 WINDOW OPENS			
3-April	4-April	5-April	6-April	7-April
		Part 1 Date Bid Participation Fee is Due		
10-April	11-April	12-April	13-April	14-April
		PART 1 NOTIFICATION	PART 2 OPENS	
17-April	18-April	19-April	20-April	21-April
			Part 2 Date Letter of Credit Due	
24-April	25-April	26-April	27-April	28-April
	Bidder Training			<b>BID DATE</b>

# Website is a central source of information

[www.IPA-energyrfp.com](http://www.IPA-energyrfp.com)

Home

Announcements

Spring Block Energy

Spring Utility DG

Calendar

FAQs

Contact Us

Previous RFPs

Qualification Forms



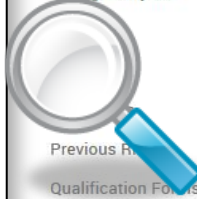
ILLINOIS POWER AGENCY

Home

Announcements

Spring Block Energy

Spring Utility DG



Previous RFPs

Qualification Forms

## Announcements

STP RFP – ANNOUNCEMENT: Part 2 Window is Now Open!

March 21, 2017

DG RFP – REMINDER: RSVP Now for Webcast on Monday, March 27

March 16, 2017

DG RFP – REMINDER: RSVP Now for Webcast on Monday, March 27

March 16, 2017



## Illinois Power Agency RFPs

### For Electric Supply and Renewable Energy Products

This website provides information for prospective energy suppliers to Ameren Illinois Company d/b/a Ameren Illinois ("Ameren" or "AIC"), Commonwealth Edison Company ("ComEd"), and MidAmerican Energy Company ("MidAmerican" or "MEC"). This website contains the documents and announcements related to the Requests for Proposals ("RFPs") for electric supply and renewable energy products. This website is currently managed by the Procurement Administrator retained by the Illinois Power Agency ("IPA"). The IPA has retained NERA Economic Consulting ("NERA") to act as Procurement Administrator. In this role, NERA coordinates the IPA's procurement activities on its own behalf as well as for AIC's, ComEd's, and MEC's portfolios.

# Bidders Must Register for an Account

IPA  
ILLINOIS POWER AGENCY

Home  
Announcements  
Spring Block Energy  
Spring Utility DG  
Calendar  
FAQs  
Contact Us  
Previous RFPs  
**Qualification Forms**

## Qualification Forms

You must be logged in to access the online Forms.

If you have an account, please [log in here](#).  
If you do not have an account, please [register here](#).

## Register for an Account

Alternatively, send email to [Illinois-RFP@nera.com](mailto:Illinois-RFP@nera.com) with:

- Company name
- full name of contact
- phone and alternate number
- email address

**A Form specific to each RFP**

# Registrants Will Receive Login Credentials

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- Login credentials enable a bidder to access their online qualification forms
- Each bidder will also receive a guide to navigating and completing the forms
- **Returning bidders** that have participated in a prior DG procurement event do not need to register again to receive credentials
- The Procurement Administrator will also issue credentials to **new bidders** that have already registered by the opening of the Part 1 Window and will continue to provide credentials to new registrants throughout the Part 1 Window with a same day turnaround

# Part 1 Proposal Requirements and Components

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## ■ **Bidders**

- ◆ Provide contact information for Representatives
- ◆ Pay the Bid Participation Fee
- ◆ Provide information to identify the systems and supporting documentation
- ◆ Provide the total Forecast Quantity of RECs
- ◆ Make certifications

## ■ **Part 1 Proposals consist of:**

- ◆ Information submitted through the online Part 1 Form
- ◆ Supporting documents (uploaded to the online form)
- ◆ Inserts (uploaded to the online form)
- ◆ Bid Participation Fee (sent to the IPA)

# 1. Basic Information

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- **Legal Name and Address of the Bidder**
- **Representatives of the Bidder.** Individuals authorized to act on behalf of the Bidder
  - ◆ A Bidder may name three (3) additional Representatives by completing the **Representative Insert (INSERT #P1-1)**
  - ◆ All Representatives will receive all correspondence from the Procurement Administrator
- **Role.** The Bidder is either a System Owner or an Aggregator
  - The Bidder must offer a minimum of the equivalent 1 MW of identified systems and a total Forecast Quantity

## 2. Bid Participation Fee

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- **Bid Participation Fee of \$500** is required of Bidders that have not paid this fee in 2017
  - Bidders that paid a Bid Participation Fee when participating in STP RFP in 2017 do not need to submit additional payment
- Bid Participation Fee is due **to the IPA** by the Part 1 Date
- Two methods of payment:
  - ♦ **Check made payable to the Illinois Power Agency**
  - ♦ **E-Check through <https://www.epayillinois.com>**
- **For a complete set of instructions, email us at: [Illinois-RFP@nera.com](mailto:Illinois-RFP@nera.com)**

# 3. Identification of Systems

- System Characteristics.** The Bidder describes each identified system by completing the **Worksheet Insert (INSERT #P1-2)**. Each column in the workbook corresponds to a system

Please complete the worksheet for each System.		1
a) System Tag	Provided by Procurement Administrator	
b) Size	kW	12.50
c) Technology	Choose applicable technology from list  Place an 'x' next to the applicable technology	Wind
		<input checked="" type="checkbox"/> Solar Thermal Energy or Photovoltaic cells and panels (fixed mount)
		Photovoltaic cells and panels (tracking)
		Biodiesel, crops and untreated and unadulterated organic waste biomass, tree waste
		Hydropower that does not involve new construction or significant expansion of hydropower dams
		New (not energized as of March 28, 2017)
		<input checked="" type="checkbox"/> Existing
d) New or Existing	New or Existing System  If Existing, you must specify the documentation you will provide (Place an x next to the applicable documentation):	<input checked="" type="checkbox"/> Interconnection Agreement
		Net metering application approval letter
		Final system inspection confirmation
		PJM-EIS GATS/M-RETS system registration application and approval letter
		Permission to operate letter
		Other relevant documentation clearly showing the date at which the system was energized or began operation



# 3. Backup Documentation is Required

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- **Documentation for System Characteristics.** The Bidder provides documentation (items where Bidder has more time are highlighted in grey) to support the system characteristics by completing the **Documentation Insert (INSERT #P1-3)**:
  - Certification on size
  - Certification regarding documentation
  - *Bidder-Owner Agreement if Bidder is not owner of system*
  - *Documentation on when system was energized (existing only)*
  - *Host acknowledgment if owner is not the host (new only)*

# Additional Information Regarding the Worksheet Insert

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- The Procurement Administrator will assign a unique tag to each of the systems for tracking purposes
- If the Procurement Administrator requires additional information regarding your system characteristics, you will receive your excel worksheet back to you along with a notice listing any deficiencies. **You must use this excel worksheet to cure any deficiencies**
- All information, even for systems presented in a previous event, must be provided anew

# Done Versus In Progress

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- Systems marked **“done”**
  - ◆ All information and documentation to identify systems required with Part 1 Proposal submitted and complete
  - ◆ A Bidder may not make any changes to the information or documentation with respect to any project marked **done**
- Systems marked **“in progress”**
  - ◆ some information or documentation is incomplete or insufficient
  - ◆ A Bidder must update or correct the information for a project marked **in progress** by the deadline provided in the deficiency notice

**If some information or documentation is no longer valid for a system marked done, the project must be withdrawn**

# 4. Forecast Quantities

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- **Total Forecast Quantity.** Each Bidder may include in its Proposal a total Forecast Quantity of RECs from systems in the Small Size Class that are not yet identified
  - Forecast quantities cannot be presented from systems in the Large Size Class
  - For purposes of determining the capacity associated with the number of RECs in a Forecast Quantity, a capacity factor of 14.38% will be used
- **Certifications.** Each Bidder including a Forecast Quantity in its Proposal is required to make certifications. The Bidder must provide these certifications by completing the **P1 Speculative Insert (INSERT #P1-4)**

# 5. Representations and Other Requirements

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- **Representations.** Each Bidder is required to make certifications. The Bidder must provide these certifications by completing the **P1 Certifications Insert (INSERT #P1-5)**
- **Optional! Comments on Standard IPA Letter of Credit.** The Bidder may provide comments on or propose modifications to the Standard IPA Letter of Credit
- **Additional requirements may apply to Bidders in special circumstances.** (e.g., submitting proposal under Agency Agreement). Such requirements will be provided to the Bidder should circumstances warrant

# Part 1 Proposal Process

- Part 1 Proposals are evaluated promptly when the Bidder clicks **SUBMIT** in the online Part 1 Form
- While the Procurement Administrator evaluates the Part 1 Proposal, the Bidder will be temporarily **locked out** of its account
- Initial review, with any deficiencies noted, sent
  - Same day if materials are received before noon
  - Next day by noon if materials are received after noon
- If documentation provided for more than 5 systems, documentation review may lag by one day (“**Partial Assessment**” notice)
- Bidders generally have until the Part 1 Date or **two (2) business days** to respond to a **first** request for additional information
- **Notification by email** to all Representatives
- Documents delivered via **secure electronic file transfer**

<b>Part 1 Date</b>	<b>12 PM CPT on April 5, 2017</b>
<b>Part 1 Notification</b>	<b>April 12, 2017</b>

# Part 2 Proposal is Due in Two Packages

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## ■ **Bidders**

- ◆ Provide any update to the contact information for the Representatives
- ◆ **Complete system identification and documentation as needed**
- ◆ Make certifications **using the P2 Certifications Insert (INSERT#P2-1)**
- ◆ Indicate amount for the Letter of Credit
- ◆ Provide information for preparing the contracts through the **Contract Insert (INSERT #P2-2)**, must be in Microsoft Word format

## ■ **Part 2 Proposal consists of:**

- ◆ Information submitted through the **Online Part 2 Form**
- ◆ Signed certifications (email or upload)
- ◆ Submission of executed **Letter of Credit**
- ◆ Bids

## ■ **Additional requirements** for Bidders in special circumstances

*Part 2 Proposal Excluding Bids Must be Received by*

**Part 2 Date**

**12 PM CPT on April 20, 2017**

# Portfolio Cannot Change

## Part 1

INITIAL portfolio  
of systems and  
forecast quantity

System Characteristics  
**Worksheet Insert (INSERT  
#P1-2)**

Documentation of System  
Characteristics  
**Supporting documents**



## Part 2

FINAL portfolio of  
systems and  
forecast quantity

System Characteristics  
**Worksheet Insert (INSERT  
#P1-2)**

Documentation of System  
Characteristics  
**Supporting Document**

**Bidders complete documentation but cannot substitute or add systems**

**List of Systems:** No additions or substitutions after Part 1

**Total Capacity:** Total system size and forecast quantity in Proposal must not fall below the equivalent of 1MW

# Letter of Credit

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- Letter of Credit must be in the standard form as posted on March 3 or it can incorporate only modifications acceptable to the IPA and posted to the procurement website
- Letter of Credit is sent to the IPA
- Letter of Credit amount must be sufficient to support Bids
- Letter of Credit in an amount of **\$4/REC** of the quantity the Bidder intends to bid subject to a **\$390,980 maximum (19,549 target \* \$4/REC \* 5 years)**
- For winners, the Letter of Credit amount is reduced after the ICC decision to amount necessary to support its winning Bids

**The Procurement Administrator recommends that bidders begin making arrangements now and submit the Letter of Credit as early as possible in order to have time to cure any deficiencies before the Part 2 deadline.**

# Two Bid Forms

## Bid Form for training is different from the Bid Form for Bid Date

- The **Trial Bid Form for bidder training** is included with the Part 1 Notification
  - Trial Bid Form includes information related to all systems and forecast quantity identified by the Bidder in its Part 1 Proposal

**Bidder Training**

**April 25, 2017**

- The **Bid Form for Bid Date** may be different and is provided two (2) business days before the Bid Date
  - Bid Form reflects final portfolio for which characteristics are provided and documented for all systems and any forecast quantity
  - Eliminates systems for which information is incomplete (no additions)

**Bid Date**

**April 28, 2017**

# Bid Forms

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- ❑ The **Bid Form** is the exclusive method for the submission of Bids
  - Bid Forms incompletely or inconsistently filled out will not be evaluated
  - Bid Forms duly filled out must be submitted to the Procurement Administrator via **secure electronic file transfer**
  - Bidder phones Procurement Administrator to confirm receipt of Bid Form
- ❑ **Step-by-step guide** provided with the Part 1 Notification
- ❑ **Bid Form for Bid Date provided two (2) business days prior to Bid Date**
- ❑ Bidders will have opportunity to practice and will have a **backup method (by email)** for bid submission

<b>Bid Date</b>	<b>April 28, 2017</b>
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# Instructions for Bid Submission

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- ❑ Bid Forms must be received between **8 AM and 12 PM (noon)** on the Bid Date
- ❑ When Bid Form is submitted, **phone the Procurement Administrator**
- ❑ 12PM-1PM is a **one-hour cure period**
  - Procurement Administrator will review and assess the Bid Form
  - Bidder has opportunity to resubmit a deficient Bid Form
  - BUT Bidder must be available to receive assessment and must resubmit by the 1 PM cure deficiency deadline
- ❑ You **MUST BE AVAILABLE** during the cure deficiency period **12-1PM on the Bid Date**

<b>Bid Window</b>	<b>8AM-12PM on April 28, 2017</b>
<b>Cure Deficiency Window</b>	<b>12PM-1PM on April 28, 2017</b>

# Post-Bid Process: ICC Decision

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- ❑ **April 28:** Procurement Administrator expects to notify Bidders by 6PM **on the Bid Date** whether their Bids are identified as winning Bids to the ICC (earlier if practicable, later as circumstances warrant)
- ❑ If not already done, Bidders with winning Bids must provide the contract Insert for preparation of the contracts
- ❑ **Within 2 Business Days of Bid Date:** Procurement Administrator and the Procurement Monitor each submits a confidential report to the ICC
- ❑ **Within 2 Business Days of Report:** The ICC decides whether to accept or reject the results

# Post-Bid Process: Contract and Supplier Fees

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- Company sends electronically to Bidder partially executed contract documents
- Bidder countersigns, sends back electronically contract documents and fulfills creditworthiness requirements
- **Payment of the Supplier Fees** to the IPA is due seven business days after being notified of Commission decision
- Letter of Credit may be drawn upon if Supplier Fees not paid by the deadline

# **Bids and Bid Forms**

# Blocks and Bids

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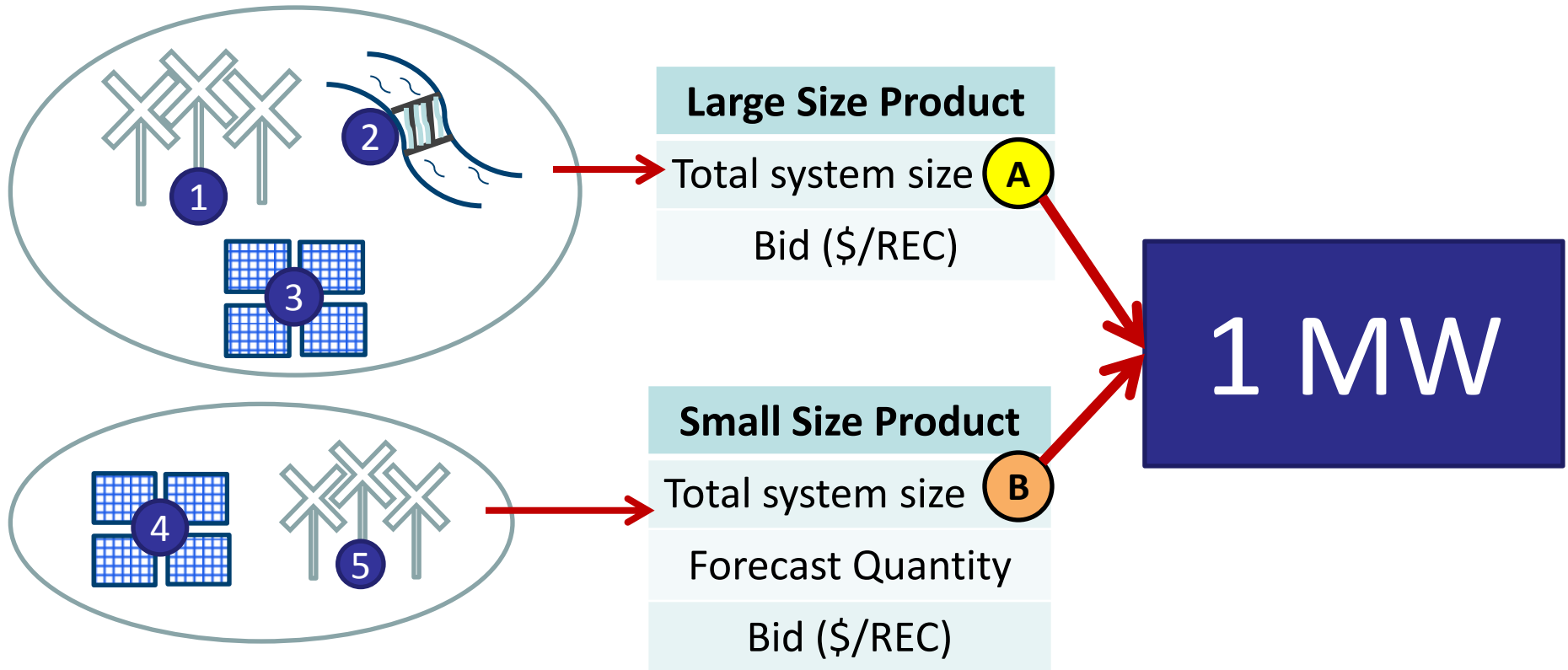
- RECs grouped in **“Blocks”**
- A **“Block”** is a quantity of RECs which together meet or exceed the equivalent of a certain nameplate capacity
- A **“Bid”** is a price **for a REC** of a Product, rounded to the nearest cent

# Annual Volumes

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- **RECs in a Block** represent the **Annual Volume** to be delivered in the all five (5) delivery years under the applicable supplier contracts
- A Forecast Quantity is also bid in a Block as an Annual Volume for the first year

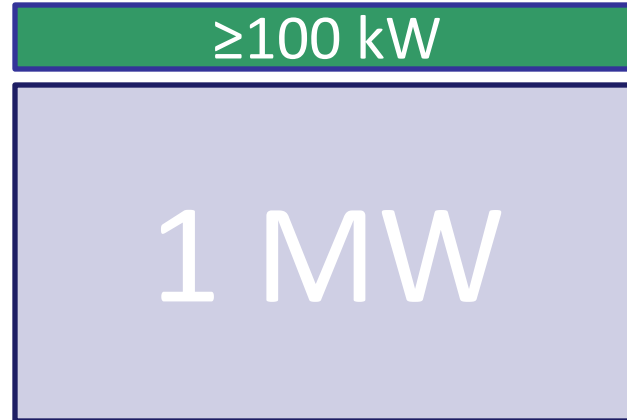
# First Block



- ❖ The equivalent of at least **1 MW** of qualified systems from both size classes (  $\text{A} + \text{B} \geq 1\text{MW}$  )
- ❖ One or many different resource types (technologies)
- ❖ **Bid MUST be your lowest price for each Product**

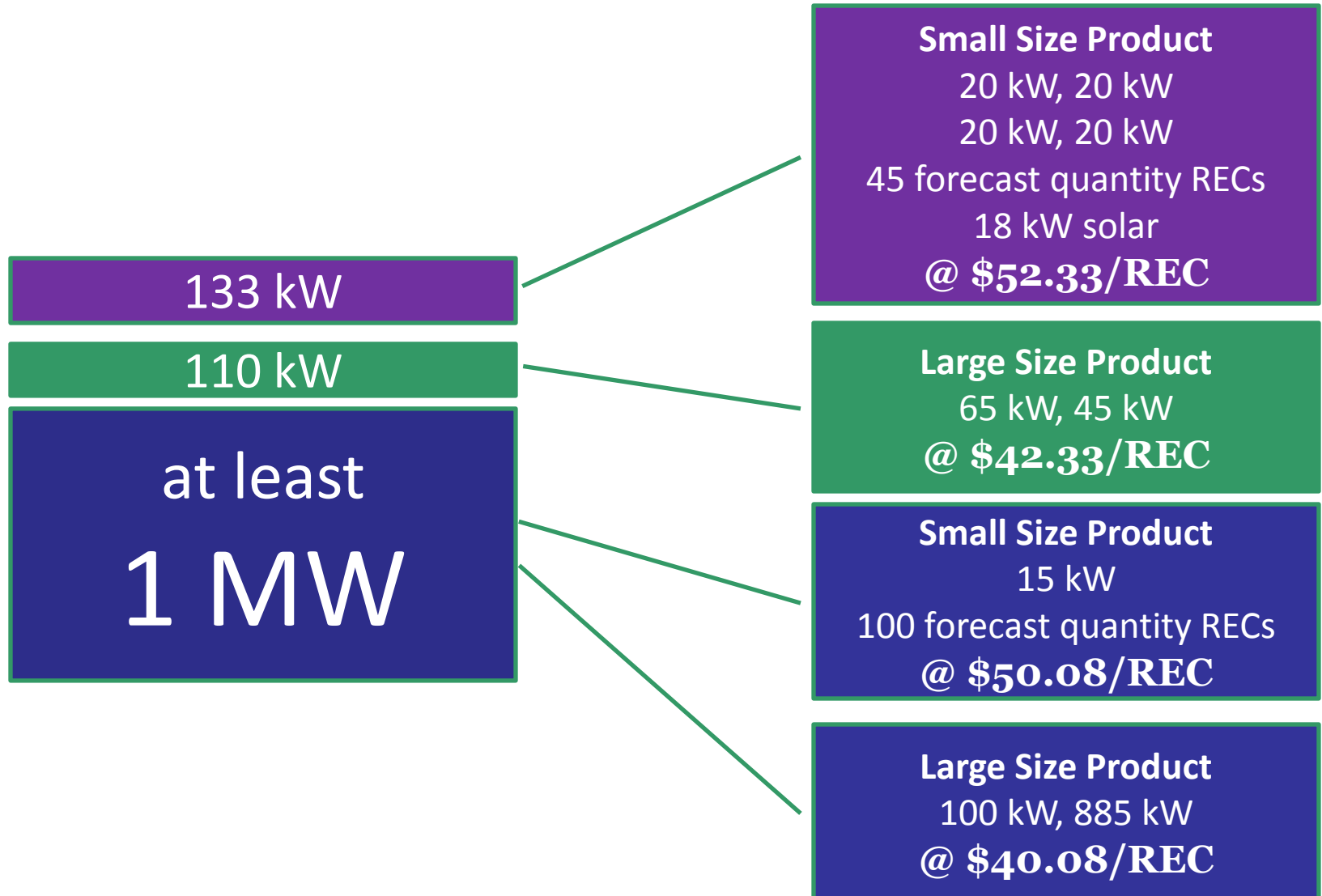
# Additional Blocks

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- **At least 100 kW** of RECs from the same size Product
- One or many different resource types (technologies)
- **A SINGLE size category** (small or large)
- **Bid** same or more than First Block Bid for corresponding Product

# Example



# Bid Form

- The General Information tab has information about the Products – and contact information that the Bidder fills out

**Trial Bid Form**  
**Utility Distributed Generation ("DG") RFP**  
**TRIAL Bid Form - General Information**

**Template Information:**

**In addition to this 'General Information' sheet, this Bid Form contains the following two (2) sheets:**

- 1) First Block
- 2) Additional Blocks

**Bidder Information:**

Name of Bidder	
Contact Name	
Phone Number	
Email	

**Bidder information is incomplete. All fields are mandatory.**

**Bidder  
Information**

# First Block Tab

- Select the qualified systems that are included in your First Block

**Section 2.**

First Block Bid - Small Size Product (\$/REC)	First Block Bid - Large Size Product (\$/REC)	REC-Weighted Average First Block Bid (\$/REC)

**Section 3.**

	1	2	3	4
Unique Tag				
Name of System				
Technology				
Capacity Factor				
Size of System (kW)				
Annual Volume (RECs)				
Select Systems				

**Section 4.**

**Forecast Quantities**

Speculative Bid - First Block	
Capacity Factor	14.38%
Capacity	0.00
REC quantity	

**Specify Bid for each Product**

**Select systems by placing an 'x'**

**Indicate any Forecast Quantity of RECs**

# Additional Blocks Tab

## Section 2.

### Additional Blocks - Small Size Product Identified Systems

	1	2	3	
Unique Tag				
Name of System				
Technology				
Capacity Factor				
Size of System (kW)				
Annual Volume (RECs)				
Bid in \$				

**Specify Bids for  
Additional Blocks of  
Small Size Product**

## Section 3.

### Additional Blocks - Small Size Product Forecast Quantities

	Speculative Bid - Additional Block 1	Speculative Bid - Additional Block 2
Capacity Factor		
Capacity		
REC quantity		
Bid in \$		

**Specify Bids for  
Additional Blocks of  
Large Size Product**

## Section 4.

### Additional Blocks - Large Size Product

	8	9	10
Unique Tag			
Name of System			
Technology			
Capacity Factor			
Size of System (kW)			
Annual Volume (RECs)			
Bid in \$			

# Bid Evaluation Procedure

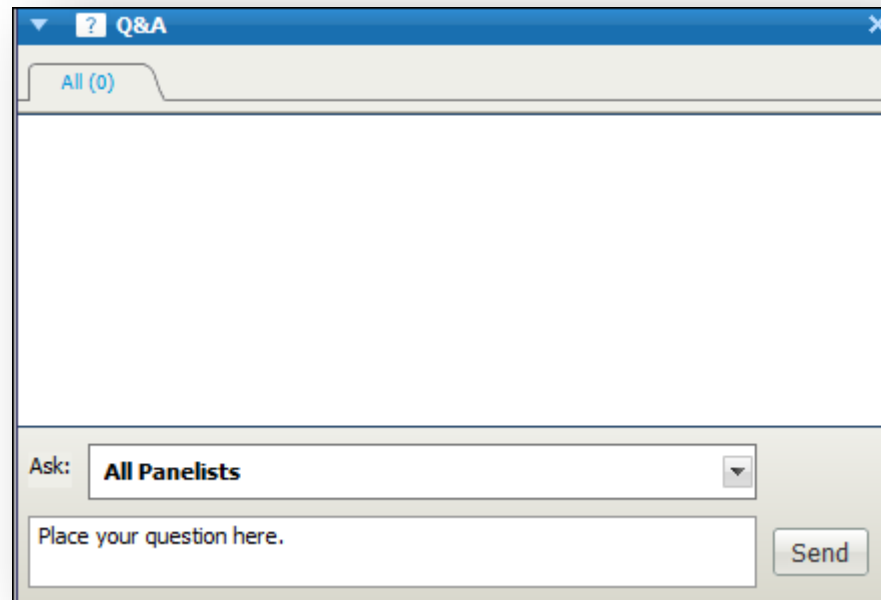
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- 1. First Step:** Bids that fail to meet or beat the benchmarks are eliminated
- 2. Second Step:** Bids selected by price until the Target is met on an annual basis or until the Budget is exhausted
  - ◆ If this step ends because the Target is met and one Product is less than 50% of the Target, then the next most competitive offer in that Product would be selected and would replace in whole or in part RECs of the other Product (to the extent such a Bid is available)
- 3. Third Step:** Winning Bids are allocated to each Company using criteria provided in the Procurement Plan

# Questions?

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To submit questions to the presenters, please **locate the “Q&A” on the right hand side of your screen**, and select **“All Panelists”** in the **“Ask”** box; type in your question and click **“Send”** to submit your question



The image shows a screenshot of a web application window titled "Q&A". The window has a blue header bar with a question mark icon and the text "Q&A". Below the header, there is a tab labeled "All (0)". The main content area is empty. At the bottom of the window, there is a form with the following elements:

- An "Ask:" label followed by a dropdown menu currently showing "All Panelists".
- A text input field with the placeholder text "Place your question here."
- A "Send" button to the right of the text input field.

**Contact: [Illinois-RFP@nera.com](mailto:Illinois-RFP@nera.com)**