Appendix 9 – Requirements for Financial Attestation

The entity fulfilling the financial and credit requirements (as specified in Article IV of the RFP Rules) must provide its most recent quarterly financial data, including a balance sheet, income statement, cash flow statement, and any accompanying notes and schedules.

If available, the SEC Form 10-Q should be submitted to fulfill this requirement. If unavailable, the most recent quarterly or monthly financial data must be accompanied by an **attestation by an officer of the entity** that fulfills the following requirements:

1. the attestation is a notarized affidavit attached to the financial information provided by the entity;
2. the attestation identifies the person making the affidavit as an officer of the entity;
3. the officer attests that "the information contained in the financial statements fairly presents in all material respects the financial condition and results of the operations of _____[name of entity]".

The Financial Attestation must be completed either by: (i) printing, signing, notarizing and scanning the Financial Attestation; or by: (ii) digitally signing the Financial Attestation and providing along with the Financial Attestation a document or information verifying the identity of the signatory. If digitally signed, the Financial Attestation is not required to be notarized.