

ILLINOIS POWER AGENCY ILLUSTRATIVE MINIMUM EQUITY STANDARD (MES) YEAR-END REPORT

Please submit this form by July 15.

If construction activities for the project have not yet begun, the Seller only needs to complete Section 1 and Section 2 of this MES Report.

Section 1-75(c-10)(1)(C) of the IPA Act requires the Seller under an IPA Indexed REC contract to submit an MES Year-End Report demonstrating how it achieved MES compliance. 20 ILCS 3855/1-75(c-10)(1)(C).

The MES Year-End Report is intended to document the project's compliance with the MES requirement. The IPA will evaluate each MES Report and confirm compliance with the MES requirements. As described in Section 6.4(d) of the Indexed REC Contract, the IPA may request more information from Sellers related to the MES requirements, grant MES waiver requests from Sellers, or impose remedies should Seller fail to comply with the MES percentage or the MES reporting requirements.

Please note that the MES Year-End Report, once submitted, will become public record that may be subject to disclosure under the Illinois Freedom of Information Act (5 ILCS 140); as such, if any information within this MES Year-End Report should be protected from disclosure, please indicate in response to **Section 7** of this Report what information, if any, is proprietary, privileged, or confidential, and the disclosure of that information would cause competitive harm. Any personally identifiable or private information contained in Equity Eligible Persons attestations and supporting documents will be held confidential and exempt from disclosure under Sections 7(b) and 7(c) of the Illinois Freedom of Information Act.

Please complete this form to submit your MES Year-End Report for review by the IPA.

IPA Compliance

MES YEAR-END REPORT

1. Contact Information

PLEASE PROVIDE CONTACT INFORMATION FOR THE REPRESENTATIVE COMPLETING THE FORM.

Seller Name

[pre-populated]

Name of Person/Title Completing Form

Email of Person Completing Form

I affirm intent to comply with all necessary requirements set forth in Section 1-75(c-10) of the IPA Act relating to the Minimum Equity Standard and agree to comply with certain obligations, including hiring a diverse project workforce and working with Equity Eligible Contractors, where applicable.

Yes

PLEASE TYPE THE NAME OF THE INDIVIDUAL AGREEING TO THE ABOVE ATTESTATION.

Today's Date:

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2. Project Information

Project ID

[pre-populated]

Project Name

[pre-populated]

Project MES Requirement (%)

[pre-populated]

Indexed REC RFP under which the Project was awarded

[pre-populated]

Has the project commenced Construction Activities? Construction Activities is defined in Article 1 of the Indexed REC Contract.

Yes

No

If YES, please proceed to the next question.

If NO, you have completed the Year-End Report.

When did the Project commence Construction Activities?

[]

What was the total number of employees/workers in the Project Workforce for this project during the 20XX-XX Delivery Year? Project Workforce is defined in Article 1 of the Indexed REC Contract.

[]

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3. Project Workforce Demographic Information

PLEASE PROVIDE THE TOTAL NUMBER OF INDIVIDUALS FOR THE PROJECT WORKFORCE DURING THE 20XX-XX DELIVERY YEAR THAT BELONG TO EACH OF THE FOLLOWING DEMOGRAPHIC GROUPS.

Make sure that the totals provided in this section add up to the total Project Workforce number provided in Section 2. Please enter all answers numerically e.g., "0" instead of "none."

Gender:

Male

Female

Non-binary

Did not self-identify/not disclosed

Race:

White

Black or African American

American Indian or Alaskan Native

Asian

Native Hawaiian or Other Pacific Island

Hispanic or Latinx

Two or more races

Did not self-identify/not disclosed

Disabled:

Disabled

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Did not self-identify/not disclosed

Employment Status:

Full-Time

Part-Time

Temporary/Seasonal

Independent Contractors

Residential Zip Codes

PLEASE PROVIDE THE RESIDENTIAL ZIP CODES OF ALL EMPLOYEES.

If preferred, please upload a list or document containing zip codes of all employees below.



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4. Project Workforce Equity Eligible Persons (EEPs)

PLEASE PROVIDE THE TOTAL NUMBER OF EQUITY ELIGIBLE PERSONS (“EEPS”) IN THE PROJECT WORKFORCE FOR THE 20XX-XX DELIVERY YEAR. Please refer to Article 1 of the Indexed REC Contract for the definition of Equity Eligible Person.

Did you partner with Equity Eligible Contractors (EECs) for project applications associated with your organization? Equity Eligible Contractors are designated as such on the directories found on the Illinois Shines Program website: <https://illinoisshines.com/find-an-av-or-designee/>.

Yes

No

If YES, please answer the questions below.

If NO, please proceed to the next Item.

If yes, please list the names of the Equity Eligible Contractors:

If yes, how many of the total EEPs in the Project Workforce are employed by an ECC?

The Agency will count Equity Eligible Persons employed by an EEC-certified subcontractor, including the Equity Eligible Person majority-owner, 1.5 times in calculating compliance with the MES.

PLEASE PROVIDE THE TOTAL NUMBER OF EEPs IN THE PROJECT WORKFORCE THAT BELONG TO EACH OF THE FOLLOWING DEMOGRAPHIC AND EMPLOYMENT CLASSIFICATIONS. Please make sure that the totals provided in this section add up to the total number of EEPs in the Project Workforce provided in Section 2 and Section 3. Please enter all answers numerically e.g., “0” instead of “none.”

Gender:

Male

Female

Non-binary

Did not self-identify/not disclosed

Race:

White

Black or African American

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American Indian or Alaskan Native

Asian

Native Hawaiian or Other Pacific Island

Hispanic or Latinx

Two or more races

Did not self-identify/not disclosed

Disabled:

Disabled

Did not self-identify/not disclosed

Employment Status:

Full-Time

Part-Time

Temporary/Seasonal

Independent Contractors

PLEASE PROVIDE THE FULL NAMES OF INDIVIDUALS IN THE PROJECT WORKFORCE WHO HAVE REGISTERED AS EEPs IN THE ENERGY WORKFORCE EQUITY PORTAL.

The Energy Workforce Equity Portal can be accessed here: <https://energyequity.illinois.gov/>

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PLEASE PROVIDE THE FULL NAMES OF INDIVIDUALS TO BE COUNTED AS EEPs THAT HAVE NOT REGISTERED AS SUCH IN THE ENERGY WORKFORCE EQUITY PORTAL. Follow the directions below to ensure proper certification of those individuals as EEPs.

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For any EEPs in this Project Workforce who are **not** registered in the Energy Workforce Equity Portal as EEPs, forward the attestation link [HERE](#) for signature by the EEP. Completed attestations should be uploaded below. If you need additional space to upload attestations, you may consider using a zip file or you may email the attestations to IPA.EnergyEquity@illinois.gov.

Please note: supplemental documentation is required for EEPs who qualify based on graduation from a participating workforce training program, or whose primary residence is located in an Equity Investment Eligible Community. Acceptable documentation is described below. All personally identifying information and private information will be held confidential.

- For EEPs who qualify based on graduation or current participation in a qualifying workforce training program, please provide either an acceptance letter from the training provider (for current participants), or a certificate of completion from the training provider (for graduates).
- For EEPs who qualify based on primary residence, please provide the individual's driver's license, utility bill, lease, mortgage agreement, or other similar documentation for the Program Administrator to verify the individual's address.

I have uploaded all required EEP attestations and supplemental documentation above and/or have verified EEP registration in the Energy Workforce Equity Portal for all EEPs listed.

Yes

No

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5. Efforts to Meet the Project's MES Compliance Plan Targets

Did the Project Workforce during the Delivery Year 20XX-20XX (June 1, 20XX through May 31, 20XX) meet the applicable MES percentage requirement indicated in the Product Order?

Yes No

Did the MES percentage of the Project Workforce consisting of EEPs change from the Project's MES Compliance Plan and MES Mid-Year Report that were submitted during the 20XX-20XX Delivery Year?

Yes No

If YES, please answer the question below.

If NO, please proceed to the next Section.

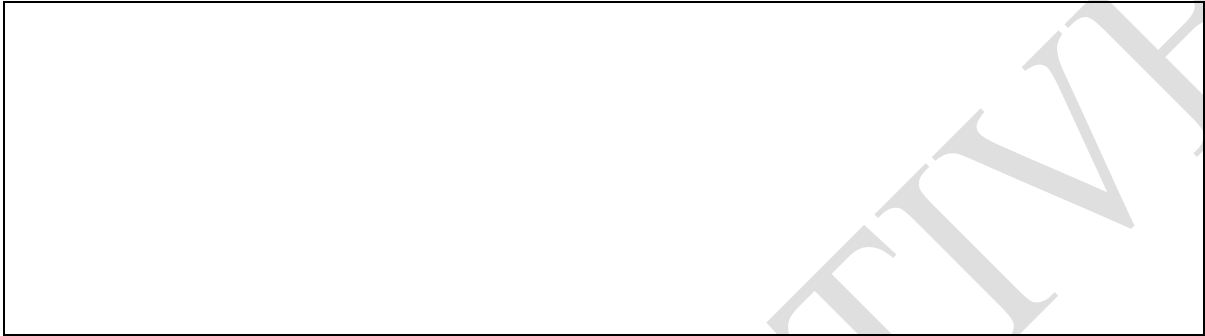
PLEASE DESCRIBE HOW AND WHY THE PERCENTAGE CHANGED DURING THE 20XX-XX DELIVERY YEAR. PLEASE INDICATE ANY MAJOR DIFFERENCES FROM THE MES COMPLIANCE PLAN AND MES MID-YEAR REPORT.

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6. Narrative Feedback

PLEASE USE THIS OPPORTUNITY TO SHARE YOUR FEEDBACK WITH THE ILLINOIS POWER AGENCY.

What efforts has your organization undertaken to recruit/hire trainees from the FEJA and CEJA training programs? Please include any particular challenges or successes you had.

A large, empty rectangular box with a thin black border, intended for the user to provide narrative feedback regarding recruitment and hiring efforts for FEJA and CEJA training programs.

What efforts has your organization undertaken to hire EEPs or engage EECs? Please include any particular challenges or successes you had.

A large, empty rectangular box with a thin black border, intended for the user to provide narrative feedback regarding hiring EEPs or engaging EECs.

How has your company approached meeting the MES? Have there been any obstacles?

A large, empty rectangular box with a thin black border, intended for the user to provide narrative feedback regarding the company's approach to meeting the MES and any obstacles encountered.

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7. Proprietary, Privileged, or Confidential Information

PLEASE IDENTIFY WHICH RESPONSES IN THIS REPORT THAT (INDICATED BY LISTING SECTION AND ITEM NUMBER) CONTAIN PROPRIETARY, PRIVILEGED, OR CONFIDENTIAL INFORMATION, THE DISCLOSURE OF WHICH WOULD CAUSE COMPETITIVE HARM.

By entering my name below, I certify that I have direct knowledge of the information provided above and that this information is true and correct.

ILLUSTRATIVE